

CRITERIA FOR EMPANELMENT AS EXCLUSIVE CHARTERING

SHIP-BROKER FOR LNG SHIPS

The SCI is inviting applications for Empanelment of Chartering Ship Brokers exclusively for GAIL LNG business. The last date for submission of applications with all required documents is 17th March 2017, 1700 hrs (IST). The applications to be addressed to Sr. VP (Chartering), The Shipping Corporation of India Ltd., Shipping House, 1st Floor, 245, Madame Cama Road, Nariman Point, Mumbai 400 021, India.

1. Name and Address of company/firm:
(Please attach document proof to substantiate that the premises are owned/leased by your company/firm).
2. The Articles of Association of the Company/firm seeking empanelment should not prevent it from undertaking activities in the field of chartering, ship broking, post fixture activities and other shipping related fields.
3. Date of Establishment: Applicant company/firm should be in existence for at least three (3) year as on 1st March 2017.
4. Company/firm to provide list of LNG and other fixtures concluded at least during the last three year. The Applicant company/firm should have concluded minimum one (1) LNG vessel fixture as a ship broker during the last 1 year, under current/present ownership.
5. The Applicant company/firm must have minimum two (2) persons having following qualification / experience:
 - a) Graduate with a minimum 2 years experience as a regular employee in ship broking company. Persons who have passed the examination conducted by Narottam Morarji Institute of Shipping, Mumbai or The Institute of Chartered Shipbrokers, London or equivalent, then Experience required is 1 year instead of 2 years.
 - OR
 - b) A Master Mariner, who should have minimum one year experience as a regular employee in a ship broking company.
6. All applicant companies/firms have to be equipped with adequate modern telecommunication facilities, infrastructure and qualified supporting staff.
7. The applicant company/firm should not have de-panelled/ black listed by SCI, GAIL/Govt of India/Indian Public Sector Undertakings during last two years. Further, If a Company is depanelled due to fraud or similar acts, then, such company/firm is not eligible and need not to apply.
8. The applicant company/firm to provide minimum 2 references from reputed LNG Charterers / Owners.

9. Along with the application, the applicant company/firm is required to furnish the following documents / information with documentary proof:
- a) Original copy of the Memorandum of Association and Articles of Association which should enable the company/firm to undertake ship broking as one of the activities. Brief resume giving the activities of the company/firm and its employees.
 - b) Particulars of the Proprietor(s) / Partner(s) / Director(s) of the company/firm as on date of the application with name, address and occupation.
 - c) Existing company/firm to furnish certified copy of the latest Audited Annual Accounts/Balance Sheets/Income Tax Returns with PAN (Permanent Account Number) or equivalent document allotted by the Income Tax Department.
 - d) In addition to fulfilment of all above requirements, Partnership Agreement and Proof of Registration with Registrar of Firms, should be submitted.
 - e) Details of Ownership of the company/firm including share holding pattern to be submitted
10. Applicant to provide documentary proofs for all above requirements along with application. Incomplete applications and applications submitted to SCI after due date shall not be considered.
11. Applicant Company to submit declaration duly stamped and signed in attached format.
12. SCI may invite applicant companies for interaction to understand capabilities of the broking house about LNG business.
13. SCI/ GAIL Management reserve right to decide the number of brokers and Management decision shall be final.
14. It may be noted that this panel shall be exclusively for in-chartering of LNG vessels and related activities only. The performance of the empanelled brokers may be reviewed annually.

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DECLARATION

(to be submitted with Application)

It is hereby declared that all information provided along with our application for empanelment as Broker to SCI is true in all respect. In case, at any time/stage it is found that the information provided is not correct, then, SCI reserves the right to de-panel our company/firm from SCI's list of Empanelled Brokers and take suitable legal action if required.