

**Requirement of Law Officers on Contract (Adv. No: 05/2019)**

**Walk- in-Interviews on 21.06.2019**

Shipping Corporation Of India Ltd., a Navratna PSU, is the largest Indian shipping Company. SCI, India's premier shipping company has a significant presence on the global maritime map. SCI occupies the Numero Uno position with its large and diversified fleet, operating in nearly all segments of shipping viz. Container services, liquid and dry bulk services, offshore services, passenger services and break-bulk services. The Company also mans and manages vessels on behalf of various Government bodies. SCI continues to grow through strategic alliances and new business opportunities.

SCI invites applications from Indian nationals fulfilling the following eligibility criteria.

**A. Details with respect to the vacancies are as below:**

Post	Number of Vacancies	Qualification
Law Officer	2	Full time Bachelor's Degree in Law or Post Graduate Degree in law from colleges approved by Bar Council of India with minimum of 60% marks.

**B. Experience Required:**

Candidates should have at least 20 years of experience in legal cadre and should have retired from State/Central Government Departments, Autonomous Bodies, PSUs, PSBs or CPSEs in minimum IDA pay scale of E5 (Rs. 80,000 – Rs. 2,20,000) or pre revised scale of 32,900-58,800, equivalent CDA pay scale / Public Sector Bank pay scale. Candidate should have preferably handled a wide range of activities in the areas of Litigation (civil and criminal), Arbitration, Service Matters, RTI matters, Drafting/Interpreting different type of documents like Pleadings, Agreement, Bond, Undertaking, Affidavit, Deeds, Claims, Notices, Contracts, Agreements in commercial and labour matters, Handling Corporate and Industrial Laws, Corporate Governance & Secretarial Services, Commercial Documentation, Agreements, Contracts and vetting of legal opinions, appearing before Conciliation Officers, Labour Courts, Tribunals etc. Preference shall be given to those candidates having exposure in Merchant Shipping matters and International Shipping Conventions. Experience in handling Arbitration under Permanent Machinery of Arbitration regulations, Administrative Mechanism of Resolution of Commercial Dispute (AMRCD) will be desirable.

**Equivalent Scales:**

Pay Scale	IDA		CDA	
	Pre-Revised	Revised	Pre-Revised	Revised
E5	32,900-58,800	80,000 - 2,20,000	15600-39100 + GP 7600	78800-209200

**C. Date of Reckoning Eligibility Criteria**

The cut-off date for determining eligibility criteria in respect of post qualification inline experience and age shall be **01.05.2019** and will remain unchanged irrespective of any reason whatsoever.

**D. AGE**

Age Limit as on **01.05.2019** is 63 years. Candidates should not have been born earlier than **01.05.1956**

**E. Contract tenure:**

The contract shall be for a period 6 months from date of engagement, with a provision for 2 extensions of 3 months each.

**F. Emoluments:**

A consolidated monthly emoluments of Rs 60,000/- will be paid. A conveyance cum mobile allowance of Rs 10,000/-per month will also be paid for discharge of official duty. No other perks/benefits/ allowances shall be applicable.

**G. Posting**

The posting is in Mumbai. However, the company at its discretion may depute the Officer at any of its offices/projects anywhere in India as per its requirement.

**H. Accommodation:**

No company accommodation shall be provided.

**I. Leave:**

15 days leave for a period of six months and prorata for the period of extension.

**J. Work timings:**

The normal work timings will be 10:00 am to 06:00 pm from Monday to Friday. If required as per exigencies of work, they shall be required to attend office on Saturdays or other holidays also without any additional compensation.

**K. Medical Benefits:**

The officer will not be eligible for Company's medical benefits. However, they will be covered under the Company's Group Insurance Scheme in existence for accidents at workplace.

**L. Termination:**

The contract may be terminated by either side by one month's notice or payment of notice pay in lieu thereof.

**M. SELECTION PROCESS**

Interviews will be held in Mumbai. The candidates are requested to carry a copy of the duly filled-in attached bio-data form along with the certificates (Original + 1 set photocopy) on the day of the

interview. Candidates are also requested to send their updated resume on email: shorerecruitment@sci.co.in with subject as "Application for Law Officer".

1. Mode of Selection will be Personal Interviews.
2. The candidates will have to carry with them all original certificates and photocopies of following documents. The documents will be verified prior to the candidates being allowed to participate in the interview.  
Documents:
  - i. Educational qualification mark sheet & Completion Certificate
  - ii. Experience Certificate
  - iii. Date of Birth proof (Birth Certificate / School – Leaving Certificate)
  - iv. Identity Proof (AADHAAR/PAN/Passport/Election Photo Identity Card/Driving Licence)
  - v. Employer's Certificate or appointment letter along with promotion/increment letters indicating Scale of Pay on superannuation.
3. Candidates will be shortlisted based on the eligibility criteria for Educational Qualification, Age and Experience. In case of large number of applications the Company reserves the right to shortlist the number of candidates for Interview out of eligible candidates. The short listing will be based on higher qualification, length and range of experience, Accreditations, Certifications and Special Achievements.

**Venue of the Walk-in-Interview:**

The Shipping Corporation of India Ltd., 17<sup>th</sup> Floor, Cafeteria,  
245 Madame Cama Road, Nariman Point, Mumbai 400021

**Date: 21.06.2019**

**Reporting Time: 10:00 am**

**Contact Person:** Mr. Nilesh Hiremath, 18<sup>th</sup> floor.

**N. GENERAL INFORMATION**

1. Indian Nationals only need to apply.
2. After selection, the waitlist panel will be valid for a period of six months from the date of finalization and shall be applicable in case of selected candidates not joining for any reason or selected candidates separating from the organization.
3. Candidates are advised in their own interest not to furnish any particulars that are false, tampered, fabricated or suppress any information while filing up the application form or during the verification process. In any such case, the candidature/engagement made shall be treated as null/void at any stage in the selection process.
4. Candidates are advised to regularly check their e-mail and the Corporation's website for information.
5. The engagement of selected candidates will be subject to their being declared medically fit by the approved Hospital and by Medical officer of the Corporation. The medical examination will be conducted at Mumbai.

6. After communication of selection the selected candidates must join within a period of 30 days otherwise the offer of engagement will be cancelled.
7. The selection of candidates for selection process shall be at the discretion of the Corporation and the decision in this matter will be final and binding.
8. The decision of SCI Management regarding eligibility criteria, acceptance or rejection of applications to the post etc. shall be final and binding on all candidates. Mere fulfilment of the minimum qualification, experience and job requirement will not vest any right on candidates for being called for document verification/Interview.
9. Any corrigendum/updates to the advertisement will be published on our website only; hence candidates are requested to check the Corporations Website regularly.
10. Candidate will appear for the interview at their own cost and risk. SCI will not be responsible for any injury or losses etc. of any nature.
11. Management reserves the right to cancel the process at any stage, without issuing any further notice or assigning any reason thereafter.

**Furnishing of wrong/false information will lead to disqualification and SCI will not be responsible for any of the consequences of furnishing such wrong/false information. The candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage it is found that the candidates have furnished false or wrong information; their candidature/engagement will be cancelled. Canvassing in any form during any stage of recruitment process will lead to cancellation of candidature. Court of jurisdiction for any dispute will be at Mumbai.**

**APPLICATION FORMAT**

**Application for the post of Law Officers on Contract**

**1. Name (*Surname first*) :**

**2. Date of Birth (dd-mm-yyyy) :**

**3. Permanent Address :**

**4. Telephone Number/Mobile :**

**5. Address for Communication :**

**6. Mobile number :**

**7. Category (Gen/SC/ST/OBC) :**

**8. E-mail :**

**9. Details of Educational :**

**Qualifications**

**10. Details of Professional :**

**Qualifications**

**11. Work Experience :**

**12. Superannuated from :**

**(Organization)**

**13. Superannuated in scale of :**

**14. Total Experience :**

**Place :**

**Date :**

Please affix  
your recent  
passport size  
photograph

**Signature of Candidate:**