APPLICATION FORM FOR EMPLOYMENT FOR RATINGS (TO BE FILLED BY APPLICANT IN BLOCK LETTERS)

						Γ	Date:
		Employe	e's Perso	nal Data	l		
Full Name of Candida	te				Gender		Male/Female
Post Applied for					Mob. No.		
Date of Birth		Age as	on selection	on date			<59 Years
AADHAR ID No.		PAN No	Э.				
INDOs No.		Yellow	Fever Cer	rt No.			
		Date of	Issue		Date of E	xpiry	Validity
INDIAN Passport No.							At least 12 month
INDIAN CDC No.							At least 15 month
Police Clearance Cert -	At least DSP rank						Not older than 6 M
Name of					Peri	od	Total Sailing
Company	Name of Ship	Туре	GRT	Rank	From	То	time
Type of Ship	Level	No.			Date Of Iss	ue	Date of Expiry
DCE Oil Tanker							
DCE Gas Tanker							

DG Approved STCW courses

No.	Course	Institute	Certificate No	DOI	DOE
1.	GP Rating Course				
2.	Saloon Rating Course				
3.	Personal Survival Techniques				
4.	Fire Prevention & Fire Fighting				
5.	Medical First Aid / Elementary First Aid				
6.	Personal Safety & Social Responsibilities				
7.	STSDSD				
8.	H2S/Passenger ship Familiarization				
9.	HUET/HLA/HLD/LNG Familiarization				
10.	Cook Course Certificate				
11.	Cookery Certificate (COC)				
12.	Navigational Watch keeping				
13.	COP for Navigational watch keeping				
14.	Engine Room Watch keeping				
15.	COP for Engine Room Watch keeping				

Declaration:-

I have read & understood the SCI advertisement for ratings including age, experience, qualification, priority criteria and general terms & conditions for candidates and I am eligible for the post applied. Further, I, hereby, undertake that the above information is accurate and complete to the best of my knowledge. I further undertake that in case of discrepancy, if any, in the above information, due to any reason whatsoever, SCI will not be held responsible for the same and my selection may be cancelled at anytime/stage.

Signature &Date:



भारतीय नौवहन निगम लिमिटेड The Shipping Corporation Of India Ltd.

Online General Roster Ratings Selection & Posting criteria for SCI Main Fleet & OSV Fleet

A. <u>Age, and experience:-</u>

- 1. Candidateageshouldnotbemorethan59years(excepttraineecook)onthedateofselection.
- 2. Candidate must have sailing experience asfollows:-

Selection for type of Vessels	Minimum Tonnage Requirement for experience	Experience: on board
LNG/LPG/FSU/FSRU	GRT > =5000	Any vessel
<mark>Oil Tankers</mark>	GRT> =5000	Any vessel
Bulk/container	GRT> =3000	Any vessel
Passenger/RV/Home trade	GRT> =150	Any vessel
OSV/MSV	GRT> =500	Any vessel
MODU	GRT> =500	OSV/MSV/MODU

- 3. Further, Ratings must be experienced asfollows:
 - i. Must have at least six months on board rank experience for MainFleet
 - Must have at least Nine months on board rank experience for OSV /MSV and 1 Year on board experience for MODU. Sailing experience only on MSV/OSV/MODU will be considered for MODUvessels.
 - iii. Must have served on board vessels at least for six months in last three years from the date of selection except MODU. For MODU one year sailing in last 5 years is required.

B. <u>Oualificationcriteria:-</u>

- 1. Candidate must have completed DG approved GP Rating course (or Saloon Rating course for saloon crew) and as per DGS rule must have completed five basic modular courses (including STSDSD course) required for Seamen from DG approvedinstitutes.
- 2. Ratings participating for selection must have following valid and original certificates/ documents in hand forverification:
 - a. personnel documents:

Document	Validity/Remark - Main Fleet Vessels	Validity/Remark – Off-shore Vessels
	rieet vessels	
Indian Passport	At least 12 Months	At least 6 Months
Indian CDC	At least 15 Months	At least 12 Months
PAN CARD	As per GOI	As per GOI
ADHAAR Card (optional)	As per GOI	As per GOI
Bank Passbook/ cancelled	For salary transaction	For salary transaction
Cheque		
INDOS No.	As per DGS	As per DGS
Yellow Fever	PHO requirement	PHO requirement
Police clearance cert (PCC)	N A	1. Not older than 6 months at the time of
Not below rank of D.S.P.		selection in case of New ONGCpass.
Not below rank of D.S.I.		2. In case renewal of valid ONGC pass PCC
		should not be older than 3months

b. Mandatory Certificates as per STCW 2010 or STCW'1978 asamended

Document – DG approved Courses	Validity: Main Fleet	Validity: offshore vessels		
1. Fire Prevention & Fire-fighting	At least 12 Months	At least 12 Months*		
2. Personal survival Techniques	At least 12 Months	At least 12 Months*		
3. Elementary First Aid	At least 12 Months	At least 12 Months*		
4. Personal Safety & Social Responsibilities	At least 12 Months	At least 12 Months *		
5. Certificate of Proficiency in security training for seafarers with designated Security duties. (STSDSD)	NA	NA		
6. Navigational/Engine Room watch keeping cert without any limitation: for FG vessels	NA	NA		
7. Navigational/Engine Room watch keepingcert with or without limitation for vessels other than FG	NA	NA		

* ONGC required these certificates not to be older than 4 year.

c. Specialised vessel familiarisation course from DG approved institutes & should be in possession

of certificates/DG endorsements as per DG rules for the vessels type for which requirement is published. List asfollows:

Oil Tankers &	Oil Tanker Familiarization Course	At least 12 Months
Bulk Carrier	Dangerous Cargo Endorsement for Oil Tanker	At least 12 Months
Gas Tanker (LPG	Gas Tanker Familiarization Course.	At least 12 Months
& LNG)	Dangerous Cargo Endorsement for Gas	At least 12 Months
	Tanker	

For Main Fleet Vessels:-Mandatory Certificates:

LNG Tanker	Gas Tanker requirement plus	LNG	At least 12 Months
	Familiarization Course		
Passenger Vessel	Passenger vessel familiarization course		At least 12 Months
Cook	Cookery course		NA
	COC – Cook (Cookery certificate)		At least 12 Months

For offshore vessels:

Mandatory Certs	H2S certificate/DG Approved.	Not older than 4 years
	HUET for MSV & MODU vessels/DG Appr.	Not older than 4 years
	HLA certificate for MODU only/DG Appr.	Not older than 4 years
Saloon Ratings	DGS approved saloon rating course	NA
Cook		
	COC – Cook (Cookery certificate)	NA

- d. In case of premature sign-off from last vessel, rating must have validreasons.
- e. Must have updated master checker / Contractletter.

C. Priority criteria: -

MainFleet:

If number of vacancies are less than the qualified candidates' then priority to be given in following

order: -

- a. Those who have Certificate of proficiency-(Deck and Engineratings).
- b. Those who have under gone through Govt. approved ITI Courses and possess certificate for its successful completion (Deck and Enginerating)
- c. Those who have done Approved welding Courses Enginerating.
- d. Those who have completed SEP (Seafarers Enhancement Programme) successfully and have obtainedcertificate.
- e. Unemployed for maximum number of days (period) but within the criteria of having sailing of minimum 6 month in past 3 years.
- f. HavesailedonSCIOwned/managedvesselsforthefivecompletecontractsconsecutively.
- g. Age seniority: Rating having more age shall be given priority

Off-shore Fleet:

If number of vacancies are less than the qualified candidates' then priority to be given in following

order:

- a. Unemployed for maximum number of days (period) but within the criteria of having sailing of minimum 6 month in past 3years.
- b. Age seniority: Rating having more age shall be given priority

D. <u>Oualification/Eligibility/Age for Trainee Cooks:</u>

This section is applicable only to trainee cook and following is the eligibility criteria for the selection of

Trainee Cook.

- 1. Trainee cook selection shall be done along with other ratingsselection.
- 2. During training on-board, the Trainee Cook will be paid stipend of Rs.5000/ PM and will not be entitled for any other allowances exceptfollowing:
 - a. Free boarding and lodging during on-boardtraining.
 - b. Portage and Conveyance as per NMB Agreement for Seamen and will be paid only upon completion of on-boardtraining.
 - c. In case of sickness, if any, whilst on-board, treatment will be provided as per applicable NMB agreement, but no illness wages will bepaid.
- 3. At the time of joining vessel, trainee Cook will indemnify SCI by submitting an Indemnity Bond, with following conditions of "NO CLAIM" on SCI at any laterstages:
 - a. Trainee Cooks trained on SCI Vessels will have "NO Claim" on SCI whatsoever apart from stipend, free lodging & boarding during their on-board training and Portage & Conveyance for their employment after completion of their on-board period astrainee.
 - b. Trainee Cook trained on SCI vessels will have "No Claim" on SCI for their employment after completion of their on-board period astrainee.
- 4. Eligibility Criteria for trainee cook shall be as follows and as in orderof:
 - i. Having Indian CDC, Indian Passport, PAN Card, INDOS No., Adhaar Card, Yellow Fever Certificate.
 - ii. Having senior most Indian CDC holder by virtue of Date of issuance of CDC and CDC is not endorsed for any sailing inpast.
 - iii. Having fulfilled the minimum education qualification as required by DG Shipping for joining as Saloon Rating and Cookery Certificatealong.
 - iv. Having completed DGS Approved Saloon Rating Course with five basic modular courses (STCW-20 10) required for seaman from DG Shipping Approved institutes and should be in possession of (a) Fire Prevention and Fire Fighting (b) Personal Survival Techniques (c) Elementary First Aid (d) Personal Safety & Social Responsibility (e) Security Training for seafarers with Designated Security Duties. Candidate must be in possession of Oil, Chemical and Gas Tanker Familiarization Course and corresponding Dangerous Cargo Endorsements certificate as per DGSRules.
 - v. Having all original certificates / documents in possession and ready for verification at the time of selection.
 - vi. Having completed 18 years of age and not more than 28 years of age on the date ofselection.
 - vii. Having Medical Fitness for sea services as per MS Medical Rules 2016 as amended (At the time ofposting).

E. <u>General Terms & Conditions forCandidates</u>

- 1. Any false information provided by candidate shall lead to cancellation of selection.
- 2. No criminal cases must be pending at any of the courts, either Indian or abroad, against the candidate. Any other proven criminal or moral turpitude record will lead to cancellation of selection.
- 3. All service conditions will be as per existing NMB/CBAAgreement.

- 4. Employment on board will be purely on contractual basis, and the rating will not have any lien or claim for permanency in SCI by the virtue of thiscontract.
- 5. SCIwill posttheratingsonanyofitsowned/manned/managedvesselsasper SCI'srequirement. If need arise, ratings may be transferred to any other vessel owned / manned/ managed by SCI without anynotice.
- 6. The article period of ratings is normally asfollows:

Type of vessel	Article Period
LNG/LPG	9 Months
Tankers/Bulk/RV/passenger	9 months
Trainee cook (Oil / Gas Tanker only)	6 months
Off Shore Vessels	90 days

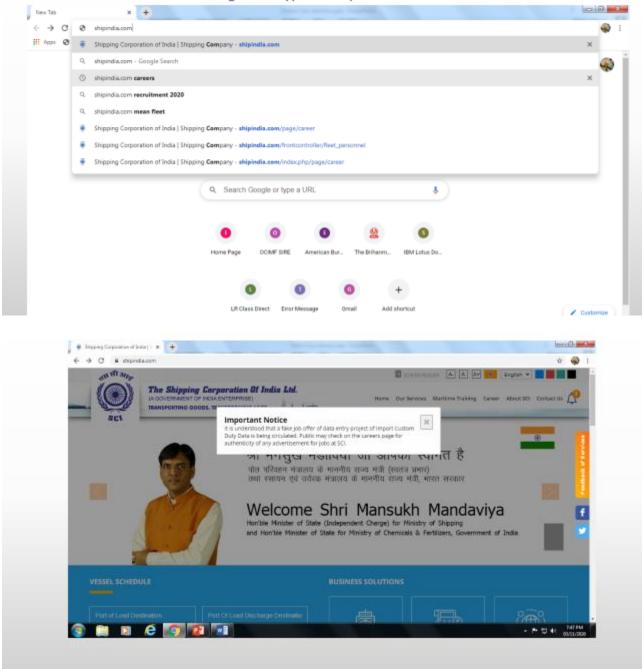
- 7. If the vessel is not at port and/or the rating could not be relieved, he will be required to continue onboardthevesseluntilthevesselreachesaportwheresign-on/sign-offcanbedonesafely.
- 8. Selection will be valid for one contract period on main fleet vessels and in case of offshore vessels it shall be valid for maximum two contract periods within one year from the date of selection.
- 9. Ratings who have signed off on medical grounds or compassionate grounds from the Vessel will also have to go through the selection process again after being declared fit by a DGS approved doctor. Ratings signing off on medical ground or compassionate ground repeatedly may not be selected.

F. <u>SelectionProcedure:</u>

- Requirement of ratings is advertised on SCI website along with Annexure 3 (Application form), eligibility criteria and user Manual forapplicants.
- Online applications are submitted by the applicants in standard format along with required uploadeddocuments.
- After short listing of candidates, all submitted documents are verified and if found ok then ratings are informed that the short listing is subject to fleet requirement, physical verification of original documents, medical fitness, Applicable DGS order/SOP and SCIapproval.
- Depending upon vessel's schedule and requirements on board, shortlisted candidate is asked to report to nearest SCI office for physical verification of documents & certificates and to undergo medical examination.
- Shortlisted candidate shall undergo COVID 19 test at his residence before reporting to SCI office. This is to avoid any rejection at joining portand to prevent spread of COVID infection.
- After medical examination if medically fit ratings are allotted vessels and subsequently posted on vessels subject to completion of formalities (i.e. visa, verification of documents, port formalities etc. Any false information and criminal cases against candidate leads to cancellation of selection and candidate may be debarred for futureselection.
- Employment on board is purely on contract basis, and the rating does not have any lien or claim for permanency in SCI by the virtue of thiscontract.

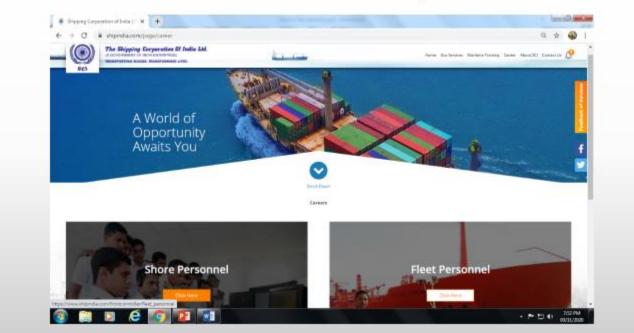
1. How to reach SCI website?

- Go to Google and type - "Shipindia.com"



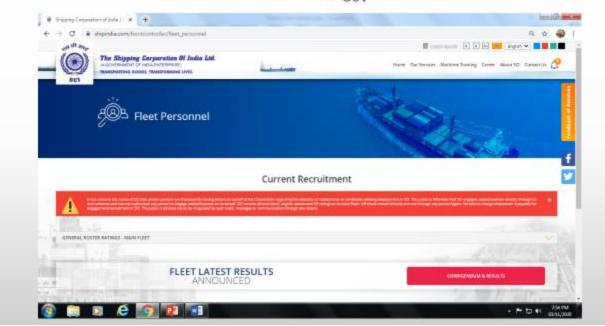


2. Scroll Down and click on Fleet personnel



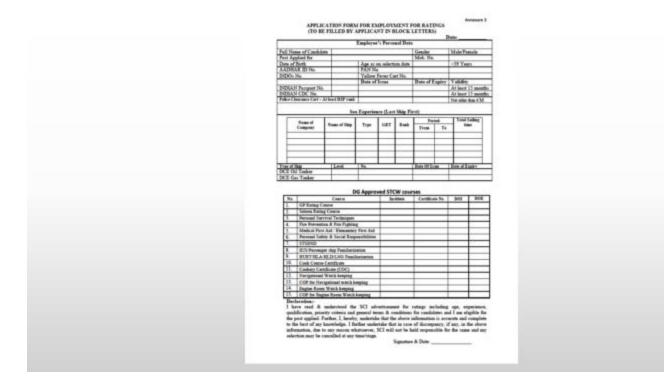
3. Click on General Roster Ratings - Main Fleet or

- OSV



- 4. Please read instructions carefully prior attempting to fill up form
- 5. Open blue block "Advertisement" and print "Annexure 3- Application form" fill it properly, sign and scan as Scan 3

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- Scan 1 CDC first Relevant pages with Name, Address, Date of issue, expiry and vessel sailed details.
- Scan 2 Passport Relevant pages with Name, Address, Date of issue, expiry and immigration stamps to verify sailing records.
- Scan 3 Annexure 3 Download this application form from advertisement block, fill up carefully and sign.
- -Scan 4 Documents STCW certs (PST, PSSR, EFA, EFFA, STSDSD), Watch keeping cert, COP, DCE, Rating course, Yellow fever cert, Pan card, Adhar card, Cancelled cheque (Own account), Passenger, LNG, H2S, HLA course etc.
- COP means Navigation watckeeping as AB / E/R watchkeeping as Oiler / Cookery certificate
- Merge and compress these documents in one pdf or jpg file within 3 MB size.

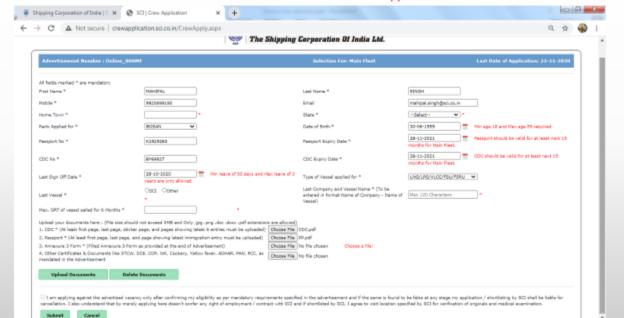
6. Click "Apply now" and fill up all columns carefully.

- Wrong entry will lead to popping up of red marked warnings

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Advertisement Number : Online_	938MP	Selective	n Pars Main Fired	Last Date of Applications 07-11-3020
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4. Other Certificates & Desuments like 87	CW, DOB, COP, WK, Cashery, Yellevi fever, A			
mandated in the Advertisement				
Uplead Documents D	elete Documents			

7. Apply now

- Fill up application & upload documents
- Tick on declaration and submit application



Adverticement Number : Online_00	OME	Selection Fo	ar: Main Flort	Last Date of Application: 23-11-2020
All fields marked * are mandatory				
First Name *	MAH2NU,	Last Name *	EDVCH	
Noble *	9921699190	Enal	mehipel aingh@acl.co.in	
Home Town *	PIROZABAD	State *	Utter Predesh	
Fank Applied for *	BOSAN	Data of Birth *	30-06-1972	
Passport No *	10029262	Passport Expiry Data *	20-11-2022	
CDC No *	8169827	CDC Expiry Date *	29-11-2023	
Last Sign Off Date *	28-06-2020	Type of Vessel applied for *	DVG/DRg/UCC/RBU/RBRU V	
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Max, GRT of vessel sailed for 6 Months *	56000			
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4. Other Certificates & Documents Re STC mandated in the Advertisement					
No Files uploaded					
Upload Documents Del	ete Documento				
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User Manual for Filling Online Crew Application Form

- 1. PleasecheckAdvertisementNumber,TypeofvesselandtheLastDateof Submissiondisplayedonthetopoftheformbeforeyoustartapplying.
- 2. All fields with marked with * aremandatory.

Advertisement Number : FP_042020_98	765		Selection For: Main Fleet		Last Date of Application	n: 02-06-202
All fields marked * are mandatory						
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ast Company and Vessel Name * (To be entered a format Name of Company - Name of Vessel)	Max 120 Characters					
pload your documents here : (File size should no	ot exceed 3MB and Only .jpg .png .	doc .docx .pdf extension	s are allowed)			
. CDC * (At least first page, last page, sticker pa						
 Passport * (At least first page, last page, and p Annexure 3 Form * (Filled Annexure 3 Form as 			Choose File no file selected Choose File no file selected			
I. Other Certificates & Documents like STCW, PCC	•		Choose File no file selected			
Upload Documents Delete De	ocuments					

3. FirstName,LastName:Nameshouldbeenteredsameasmentionedinthe passport.Pleasenoteonlyalphabetsandspacecharacterisallowed.Special Characters like @, *, &etc are notallowed

All fields marked * are mandatory First Name *	All % Only Alphabe	ets allowed Last Name *	HH &&	Only Alphabets allowed
 MobileNumber: Mobile * 	Thisfieldmustbeof1	LOdigitandshouldnots		RO ``0″ d Mobile No
5. Email ID : This	field must be in th	e standardformat.		
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6. HomeTown:Intl characters nota		oetsandspaceisallowe	ed.Special	
Home Town *		Mum%%%	Only	Alphabets allowed

- 7. State: Thismandatory field and must be selected from available drop down list.
- 8. PassportNo:OnlyNumbersandAlphabetsareallowed.SpecialCharacters notallowed

Passport No *	ABC3456#	Only Numbers and Alphabets are allowed

 Passport Expiry Date : Please enter the date in DD-MM-YYYY format only. Passportmustbevalidforatleast15monthsfromthelastdateofapplication in case of Main Fleet recruitment or at least 12 months from the last date of application in case of OSVrecruitment.

Passport Expiry Date *	24/06/2028 (DD-MM-YYYY)	Please Enter a valid date in the format
Passport Expiry Date *	24-06-2020 months for Main Fleet.	Passport should be valid for at least next 15

10. Rank: Thismandatory field and must be selected from available drop down list.

- 11. ExperiencedinVesselType:Thismandatoryfieldandmustbeselectedfrom available dropdownlist.
- 12. CDCNo:OnlyNumbersandAlphabetsareallowed.SpecialCharactersnot allowed.

CDC No *	MUM769IO\$\$	Only Alphabets and Number allowed.

13. CDC Expiry Date : Please enter the date in DD-MM-YYYY format only. CDC mustbevalidforatleast15monthsfromthelastdateofapplicationincase of Main Fleet recruitment or at least 12 months from the last date of application in case of OSVrecruitment.

CDC Expiry Date *	02-07-2020 CDC should be valid for at least next 15
	months for Main Fleet.
14. LastVessel:Thismandatoryfielda Options.	andmustbeselectedfromavailable
mustbe90daysofleavebetweens	er the date in DD-MM-YYYY format only. There Signoffdateandlastdateofapplicationin case of ays of leave between Sign off date and last OSVrecruitment.
Last Sign Off Date *	30-06-2020 Minimum 90 days Leave required.
16. LastCompanyandVesselName: name as mentioned in theform	Enterthelastcompanynameandlast vessel aat
Last Company and Vessel Name * (in format Name of Company - Name	SCI Desh Appiman (1)
17. Document Upload quidelines:	

All document opioad guidelines: All documents must of the size be less than 3mb. Only .jpg, .png, .doc, .docx, .pdf extension files allowed Document No 1, 2 and 3 are mandatory. Document No 4 must be attached as mentioned in the advertisement.

Upload your documents here : (File size should not exceed 3MB and Only .jpg .png .doc .docx .pdf extension	s are allowed)		
1. CDC * (At least first page, last page, sticker page, and pages showing latest 6 entries must be uploaded)	Choose File	SID Appl546.pdf	
2. Passport * (At least first page, last page, and page showing latest immigration entry must be uploaded)	Choose File	no file selected	Choose a file!
3. Annexure 3 Form * (Filled Annexure 3 Form as provided at the end of Advertisement)	Choose File	no file selected	Choose a file!
4. Other Certificates & Documents like STCW, PCC, as mandated in the Advertisement	Choose File	no file selected	

18. Please check all the documents uploaded arecorrect.

II fields marked * are mandatory J3 Irst: Name * J3 Aobile * 9688888688 Ione Town * Mumbai basport No * ABC34566 Iank * Dodr/DLER DCC No * MUM79510	Last Name * Email State * Passport Expiry Date * Experienced in Vessel Type * CDC Expiry Date *	Thomas jj.thomas@ff.com Maharashtra 24-06-2028 MSV/OSV/MODU	
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ast Company and Vessel Name * (To be entered SCI Desh Abhiman format Name of Company - Name of Vessel) "In Name NUMYOBIO_COCC_61346.pdf NUMYOBIO_COCC_61346.pdf Delete Documents 13 Thomas am applying against the advertised vecancy only after confirming my eligi application ; incritibility by SCI realt is liable for cascidiation. I also understand that by position / incritibility by SCI realt is liable for cascidiation. I also understand that by contain specified by SCI for verification of originatia and medical examination.			

19. Checkalltheinformationfillediscorrectandthencheckthefinalcheckboxof declaration

I JJ Thomas am applying against the advertised vacancy only after confirming my eligibility as per mandatory requirements specified in the advertisement and if the same is found to be false at any stage my application / shortlisting by SCI shall be liable for cancellation. I also understand that by merely applying here doesn't confer any right of employment / contract with SCI and if shortlisted by SCI, I agree to visit location specified by SCI for verification of originals and medical examination.

 Submit
 Cancel

20. Click "Submit"button.

		य नौवहन निगम लिमिटेड ipping Corporation Of India Ltd	
Advertisement Number : FP_042020_9	98765	Selection For: Main Fleet	Last Date of Application: 02-06-2020
All fields marked * are mandatory			
First Name *	33	Last Name *	Thomas
Mobile *	9888888888	Email	jj.thomas@ff.com
Home Town *	Mumbai	State *	Maharashtra 🗘
Passport No *	ABC34566	Passport Expiry Date *	24-06-2028
Rank *	DGR/OILER	Experienced in Vessel Type *	MSV/OSV/MODU
CDC No *	MUM769IO	CDC Expiry Date *	02-07-2028
Last Vessel *	OSCI Other	Last Sign Off Date *	30-06-2019
Last Company and Vessel Name * (To be entere in format Name of Company - Name of Vessel)	d SCI Desh Abhiman		
File Name MUM769IO_Annex361546.pdf MUM769IO_CDC_61546.pdf MUM769IO_Passport61546.pdf Delete Documents			
	or cancellation. I also understand that by m		advertisement and if the same is found to be false at any stage my loyment / contract with SCI and if shortlisted by SCI, I agree to visit

21. Click"Ok"

Advertisement Number : FP_042020_98765		Selection For: Main Fleet	Last Date of Application: 02-06-2
l fields marked * are mandatory			
rst Name *	ນ	Last Name *	Thomas
obile *	988888888	Email	jj.thomas@ff.com
ome Town *	Mumbai	State *	Maharashtra
ssport No *	ABC34566	Passport Expiry Date *	24-06-2028
ink *	DGR/OILER		MSV/OSV/MODU
DC No *	MUM769IO	Do you want to save the details?	02-07-2028
st Vessel *	OSCI OOther	Cancel OK	30-06-2019
st Company and Vessel Name * (To be enter format Name of Company - Name of Vessel)	SCI Desh Abhiman		
le Name UM76910_Annex3_61546.pdf UM76910_CDC_61546.pdf UM76910_Passport_61546.pdf Delete Documents			

22. Final message will be shown once the application issubmitted.

