

Requirement of Law Officer on Contract (Adv. No: HR 03/2023)

The Shipping Corporation Of India Ltd., a Navratna PSU, is the largest Indian shipping Company. SCI, India's premier shipping company has a significant presence on the global maritime map. SCI occupies the Numero Uno position with its large and diversified fleet, operating in nearly all segments of shipping viz. Container services, liquid and dry bulk services, offshore services, passenger services and break-bulk services. The Company also mans and manages vessels on behalf of various Government bodies. SCI continues to grow through strategic alliances and new business opportunities.

1. SCI invites applications from eligible Indian nationals. The eligibility criteria and details of the post are as follows:

A. Details with respect to the vacancies are as below:

Post	Number of Vacancy	Qualification Required
Law Officer (On Contract)	1	Bachelor's Degree in Law (LLB) (3/5 Years) from Bar Council of India recognized college / University / Institution.

B. Experience:

Candidates should have –

a. Essential Experience:

1. At least **15 years** of experience in legal cadre.

b. Desirable Experience:

1. Prior experience in State/Central Government Departments, Autonomous Bodies, PSUs, PSBs, or CPSEs in minimum IDA pay scale of E5 (Rs. 80,000/- – Rs. 2,20,000/-) or pre-revised scale of Rs. 32,900/- – Rs, 58,000 /- equivalent CDA pay scale / Public Sector Bank pay scale is desirable.

Equivalent Scales:

Pay Scale	IDA		CDA	
	Pre-Revised	Revised	Pre-Revised	Revised
E5	32,900/- - 58,000/-	80,000/- - 2,20,000/-	15,600 - 39,100 + GP 7600	78,800/- -2,09,200/-

2. Candidate with exposure to activities in areas of Litigation (civil and criminal), Arbitration, Service Matters, RTI matters, Drafting/Interpreting different type of documents like Pleadings, Agreement, Bond, Undertaking, Affidavit, Deeds, Claims, Notices, Contracts, Agreements in commercial and labour matters, Handling Corporate and Industrial Laws, Corporate Governance & Secretarial Services, Commercial Documentation, Agreements, Contracts and vetting of legal opinions, appearing before Conciliation Officers, Labour Courts, Tribunals etc. is desirable.
3. Exposure in Merchant Shipping matters and International Shipping Conventions is desirable.
4. Experience in handling Arbitration under Permanent Machinery of Arbitration regulations, Administrative Mechanism of Resolution of Commercial Disputes (AMRCD).
5. Registered/enrolled with Bar Council.

C. Age

Age should not be more than 63 years as on **01.06.2023**.

D. Date of Reckoning Eligibility Criteria

The cut-off date for determining eligibility criteria in respect of post qualification relevant experience and age shall be **01.06.2023** and will remain unchanged irrespective of any reason whatsoever.

E. Contract tenure:

The contract shall be for a period **one year** from date of engagement, with a provision for further 2 extensions of 6 months each at the sole discretion of SCI.

F. Emoluments:

A consolidated monthly emoluments of **Rs 80,000/-** will be paid. A conveyance cum mobile allowance of **Rs 10,000/- per month** will also be paid for discharge of official duty. No other perks/benefits/allowances shall be applicable.

G. Posting

The posting is in Mumbai. However, the company at its discretion may depute the Officer at any of its offices/projects anywhere in India as per its requirement.

H. Accommodation:

No company accommodation shall be provided.

I. Leave:

30 days leave for a period of One year and pro-rata for the period of extension.

J. Work timings:

The normal work timings will be 10:30 am to 06:15 pm from Monday to Friday. If required as per exigencies of work, they shall be required to attend office on Saturdays or other holidays also without any additional compensation.

K. Medical Benefits:

The officer will not be eligible for Company's medical benefits. However, they will be covered under the Company's Group Insurance Scheme in existence for accidents at workplace.

L. Termination:

The contract may be terminated by either side by one month's notice or payment of notice pay in lieu thereof.

2. How to apply:

Interested candidates should directly apply through the link provided on the Corporations website www.shipindia.com -> Career -> Shore-> Requirement of Law Officer on contract (Advt No. HR 03/2023) **AND** send their updated resume via email on shorerecruitment@sci.co.in with subject as "Application for Law Officer on contract (Advt. No. HR 03/2023)".

Candidates are also required to attach the following documents in pdf format only:

- i. Mark sheets / Degree certificate of qualifying exam
- ii. Work Experience certificates validating total work experience (in years) as mentioned in application form
- iii. Date of Birth proof like Aadhar card/Pan card/Voter/Birth Certificate etc
- iv. Address Proof
- v. Updated Resume
- vi. Any additional documents that validate desired qualification and experience

While filling the online form, the above documents are to be clubbed/joined/scanned **in a single file** and uploaded **in pdf format** under the upload required document section. Please note that the size of the attachment should not exceed **20 MB**.

Candidates are also required to send their updated resume along with the document file (as mentioned above) via email on shorerecruitment@sci.co.in with subject as "Law Officer on Contract (Advt. No. HR 03/2023)".

Applications will not be considered in case the above-mentioned documents are not submitted as per the data filled in application form.

Note: In case of failure of emails SCI will not be responsible.

Last date of application: 19th June 2023.

Application/Documents received after the last date of application will not be considered. Applications of only those applicants will be considered who have filled the online form and sent their resume along with the documents as mentioned above.

3. Selection Process:

Candidates will be shortlisted based on the eligibility criteria for Educational Qualification, Age and any other criteria as mentioned. In case of large number of eligible applications, the Company reserves the right to shortlist the number of candidates for Interview out of eligible candidates in ratio of 1:10. The shortlisting will be based on desired experience as mentioned.

The Interviews will be conducted at Shipping House, Nariman Point, Mumbai and / or through video conferencing depending upon the prevailing situation at the time of Interview. The schedule will be notified on the Corporation's website.

Date & Time of the Interview: Will be notified on Corporations website.

The Company reserves the right to increase/decrease the number of vacancies as per the need or cancel the advertisement itself without any notification.

4. GENERAL INFORMATION:

1. Indian Nationals only need to apply.
2. After selection, the waitlist panel which will be shall be applicable in case of selected candidates not joining for any reason or selected candidates separating from the organization.
3. Candidates are advised in their own interest not to furnish any particulars that are false, tampered, fabricated or suppress any information while filing up the application form or during the verification process. In any such case, the candidature/engagement made shall be treated as null/void at any stage in the selection process.
4. Candidates are advised to regularly check their e-mail and the Corporation's website for information.
5. The selection of candidates for selection process shall be at the discretion of the Corporation and the decision in this matter will be final and binding.
6. The decision of SCI Management regarding eligibility criteria, acceptance or rejection of applications to the post etc. shall be final and binding on all candidates. Mere fulfilment of the minimum qualification, experience and requirement will not vest any right on candidates for being called for document verification/Interview.
7. Any corrigendum/updates to the advertisement will be published on our website only; hence candidates are requested to check the Corporations Website regularly.
8. Candidate will appear for the interview at their own risk and SCI will not be responsible for any injury or losses etc. of any nature.
9. Management reserves the right to cancel engagement process at any stage, without issuing any further notice or assigning any reason thereafter.

Furnishing of wrong/false information will lead to disqualification and SCI will not be responsible for any of the consequences of furnishing such wrong/false information. The candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage of the selection process or after joining the Corporation, it is found that the candidates have furnished false or wrong information; their candidature/engagement will be cancelled. Canvassing in any form during any stage of recruitment process will lead to cancellation of candidature.

Court of jurisdiction for any dispute will be at Mumbai.
