Manner of updating Mobile Numbers, Bank Account and Email addresses

By following any of the below mentioned process, the shareholders are requested to update their Mobile Numbers, Email addresses and Bank Account Details in order to receive:

• E-Notice, Annual Report and all other electronic communication relating to the conduct of the AGM.

• Dividend directly in the Bank Accounts.

I. Those shareholders holding shares in the Demat Form can update their Mobile Number, Email addresses and Bank Account details with their relevant Depositories through their Depository Participants. Those shareholders holding shares in the Physical Form, are requested to furnish the details of mobile number, email addresses and bank account details to the Company's Registrar and Share Transfer Agent (RTA) at following address- Bigshare Services Pvt Ltd., 1st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri East,Mumbai-400059,Maharashtra, Tel:022-62638200, Fax:022-62638299 or at Email: investor@bigshareonline.com along with the name of the shareholder, folio number, scanned copy of the share certificate(front and back) and self attested copy of PAN Card.

Following additional details to be provided for updating Bank Account for receiving Dividend:

- (i) Name and branch of the Bank
- (ii) The Bank Account type
- (iii) Bank account number
- (iv) 9 Digit MICR Number
- (v) 11 Digit IFSC Code
- (vi) Scanned copy of the cancelled cheque bearing the name of the first shareholder.

II. Company has also provided the SMS facility, under which those shareholders who have registered their mobile numbers with the Company and holding shares of the Company as on Friday, August 07, 2020 will receive SMS on their registered mobile numbers. The shareholders will be directly routed to the window of updation of Email addresses and Bank Account details by accessing the URL provided in the SMS.

III. Those shareholders who have not received SMS from the RTA but holding the shares of the Company on Friday, September 11, 2020, can access this URL at RTA' website at https://www.bigshareonline.com/InvestorRegistration.aspx for updating their Mobile Number, Email addresses and Bank Account Details.

IV. The shareholders can also send the details of Mobile Number, Email addresses and Bank Account along with other details and documents mentioned at Notice directly to the RTA at <u>investor@bigshareonline.com</u>
