

Familiarization Programme for Independent Directors

For FY 2024-25

Preamble

Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter referred to as 'SEBI (LODR) Regulations, 2015') *inter-alia* stipulates that the Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programmes.

Purpose and Objective

The familiarization programme is structured to assist the Independent Directors to understand the Company and its business so as enable them in effective discharge of their duties.

Overview of the Familiarization process

At the time of the appointment, the Independent Directors are informed about their role and responsibilities and are given an overview of business, operations and business model of the Company including an overview on Shipping and Related Sectors.

Independent Directors are also provided with copies of the following documents:

- A) Latest Annual Report of the Company.
- B) Criteria of Independence applicable on Independent Directors as per the Regulation 16(1)(b) of the SEBI (LODR) Regulations, 2015 and the Companies Act, 2013.
- C) Copies of Code of Business Conduct and Ethics for Board Members and SCI Code of Conduct for Prohibition of Insider Trading
- D) The path where various Company policies like Whistle Blower Policy, Policy on Materiality of Related Party Transactions and on Dealing With Related Party Transactions are available.
- E) Copies of Memorandum and Articles of Association of SCI.

Regular Familiarization modules

Presentations on the business and performance of the Company are made at the Board Meetings to familiarize the Independent Directors with the strategy, operations and functions of the Company. The Programme aims to provide insights into the Company to

enable the Independent Directors to be in a position to take well-informed timely decisions and contribute significantly to the Company.

During the Financial Year 2024-25:

During the Financial Year 2024-25, following programmes were arranged for the Independent Directors:-

S.no.	Description	Name of Independent Director(s)	Date of attendance	Cumulative hours
1	Training on Ports Terminal Management, Supply Chain Management of vessels and Administration of vessels and Passenger boats was organized along with port and a passenger vessel	Shri Gulabbhai Rohit Dr. Anil Kumar Misra Shri Sheekant Pattar Shri KNP Chakravarthy Miss Arunima Dwivedi	08.09.2024-12.09.2024 Total Appx. 25 hrs.	Shri Gulabbhai Rohit -25 hrs Dr. Anil Kumar Misra -25 hrs Shri Sheekant Pattar -25 hrs Shri KNP Chakravarthy - 25 hrs Miss Arunima Dwivedi - 25 hrs

Summary:

S.no.	Date	Name of Director(s)	Cumulative no. of programmes attended as on 31.03.2025	Cumulative no. No. of Hrs. spent
1	22.12.2021, 11.02.2022-12.02.2022, 22.02.2022, 15.03.2022, 06.07.2022-07.07.2022, 11.07.2022-12.07.2022, 16.09.22,	Shri Gulabbhai Rohit	9	98.45 hrs



Navratna Company
(ISO 9001:2015, ISO 14001:2015
& ISO 45001:2018 Certified)

भारतीय नौवहन निगम लिमिटेड

(भारत सरकार का उद्यम)

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The Shipping Corporation Of India Ltd.

(A GOVERNMENT OF INDIA ENTERPRISE)

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	23.01.2023-25.01.2023, 08.09.2024-12.09.2024			
2	22.12.2021, 11.02.2022-12.02.2022, 15.03.2022, 06.07.2022-07.07. 2022, 11.07.2022-12.07.2022, 08.09.2024-12.09.2024	Miss Arunima Dwivedi	6	71.15 hrs
3	22.03.2022, 06.07.2022-07.07.2022, 11.07.2022-12.07.2022, 08.09.2024 - 12.09.2024	Shri Sheekant Pattar	4	54.30 hrs.
4	15.03.2022, 06.07.2022-07.07.2022, 11.07.2022-12.07.2022, 08.09.2024-12.09.2024	Shri KNP Chakravarthy	4	54.30 hrs
5	22.03.2022, 06.07.2022-07.07.2022, 11.07.2022-12.07.2022, 21.03.2024-22.03.2024, 08.09.2024-12.09.2024	Dr Anil Kumar Misra	5	63.30 hrs.

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